

Interview Review Sheet



Part A - Personal Data (to be filled by the candidate)

Date:

Source:

Name : **Residence Telephone :**
Position Applied for : **Mobile :**
Years Of Relevant Experience : **Office Telephone :**
Can Join by : **e-mail ID :**
Passport Validity- If Yes , Till date : **Date of Birth :**
Passport Issued from : **Present Location & Add :**
Marital Status- Single / Married :

Family Details

Sl.No.	Name	Relationship	Age	Occupation

Academic Qualifications (in chronological order):

Sl.No.	Degree/ Qualification	Institution	From	To	Marks / Grade

I certify that the information provided is true and fair, and can be considered as part of any subsequent employment.

I consent to take any pre – employment selection process as may be required by Universal Group, and release Universal Group from any liability that may arise from such processes, as mentioned.

I further authorize Universal Group to contact any of my former and/or existing employer (s) and educational institution (s) to verify the information I have provided, and inquire about my work and education history, both at the pre- or post – employment selection process.

I authorize an inquiry to be made about the information contained in this application, both from former and/or existing employer (s) and educational institution named on this application. They are authorized to provide information about me and I release them from all liability that may arise from issuing such information.

I hereby agree and confirm that all the information on this application as well as on all forms completed by me, in reference to my employment, are true and accurate. I understand that my misrepresentation of facts, and failure to disclose information required on this application, or material change in the information provided not being reported to Human Resources, shall be cause for dismissal regardless of when discovered by Universal Group.

This is without prejudice to the legal rights and remedies available to Universal Group, for the above – stated purpose.

Date

Signature